

**COMMITTEE AMENDMENT**  
HOUSE OF REPRESENTATIVES  
State of Oklahoma

SPEAKER:

CHAIR:

I move to amend HB1628 \_\_\_\_\_  
Of the printed Bill  
Page \_\_\_\_\_ Section \_\_\_\_\_ Lines \_\_\_\_\_  
Of the Engrossed Bill

By deleting the content of the entire measure, and by inserting in lieu thereof the following language:

**AMEND TITLE TO CONFORM TO AMENDMENTS**

Adopted: \_\_\_\_\_

Amendment submitted by: Chris Sneed

\_\_\_\_\_

\_\_\_\_\_  
Reading Clerk

1 STATE OF OKLAHOMA

2 1st Session of the 60th Legislature (2025)

3 PROPOSED COMMITTEE  
4 SUBSTITUTE  
5 FOR  
6 HOUSE BILL NO. 1628

By: Sneed

7  
8 PROPOSED COMMITTEE SUBSTITUTE

9 An Act relating to professions and occupations;  
10 amending 59 O.S. 2021, Section 1151.2a, which relates  
11 to the Construction Industries Board; authorizing the  
12 Construction Industries Board to administer and  
13 enforce residential roofer endorsement provisions;  
14 amending 59 O.S. 2021, Section 1151.5, which relates  
15 to roofing contractor registration; modifying various  
16 requirements to obtain a roofing contractor license;  
17 amending 59 O.S. 2021, Section 1151.8, which relates  
18 to registration fees; modifying registration fees;  
19 establishing the residential roofer endorsement  
20 examination; providing for codification; and  
21 providing an effective date.

22 BE IT ENACTED BY THE PEOPLE OF THE STATE OF OKLAHOMA:

23 SECTION 1. AMENDATORY 59 O.S. 2021, Section 1151.2a, is  
24 amended to read as follows:

Section 1151.2a. A. The Construction Industries Board is  
authorized to administer and enforce the Roofing Contractor  
Registration Act.

1 B. 1. The Construction Industries Board is authorized to  
2 administer and enforce the commercial roofer endorsement provisions  
3 of the Roofing Contractor Registration Act.

4 2. The Construction Industries Board shall have the authority  
5 to administer and enforce the provisions of the commercial roofer  
6 endorsement provisions of the Roofing Contractor Registration Act,  
7 including the authority to:

8 a. establish the examination and continuing education

9 requirements and procedures for endorsements of

10 persons desiring or intending to engage in the

11 business or trade of a commercial roofing contractor

12 with the advice and input from the Committee of

13 Roofing Examiners using assistance from a third-party

14 vendor as necessary and appropriate,

15 b. establish and enforce the minimum standards of

16 commercial roofer endorsements in this state and rules

17 promulgated pursuant to the commercial roofer

18 endorsement provisions of the Roofing Contractor

19 Registration Act with the advice and input from the

20 Committee of Roofing Examiners,

21 c. promulgate, prescribe, amend, and repeal rules

22 necessary to implement the provisions of the

23 commercial roofer endorsement of the Roofing

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- 1 Contractor Registration Act with the advice and input  
2 from the Committee of Roofing Examiners,
- 3 d. issue, renew, suspend, revoke, modify or deny  
4 endorsements to engage in commercial roofing  
5 contractor work pursuant to the Roofing Contractor  
6 Registration Act,
- 7 e. conduct investigations for the purpose of inspecting  
8 commercial roofer endorsements for compliance with the  
9 commercial roofer endorsement provisions of the  
10 Roofing Contractor Registration Act, and of the rules  
11 of the Board promulgated pursuant thereto, into the  
12 qualifications of applicants and allegations of  
13 violations,
- 14 f. establish and levy administrative fines against any  
15 person who violates any of the provisions of the  
16 commercial roofer endorsement standards of the Roofing  
17 Contractor Registration Act or any rule promulgated  
18 pursuant thereto, not to exceed five percent (5%) of  
19 the commercial job. For any residential job on a  
20 first violation the Board may issue a warning; on any  
21 second violation levy and administrative fine not to  
22 exceed Five Hundred Dollars (\$500.00); on a third  
23 violation, levy an administrative fine not to exceed  
24 Three Thousand Five Hundred Dollars (\$3,500.00); and

1 for any subsequent violation, revoke the registration  
2 and commercial roofer endorsement,

3 g. initiate disciplinary proceedings and provide hearings  
4 on any person who violates any of the provisions of  
5 the commercial roofer endorsement standards of the  
6 Roofing Contractor Registration Act or any rule  
7 promulgated pursuant thereto,

8 h. request prosecution of and initiate injunctive  
9 proceedings against any person who violates any of the  
10 provisions of the commercial roofers endorsement in  
11 the Roofing Contractor Registration Act or any rule  
12 promulgated pursuant to the commercial roofer  
13 endorsement of the Roofing Contractor Registration  
14 Act, and

15 i. exercise all incidental powers as necessary and proper  
16 to implement and enforce the provisions of the  
17 commercial roofer endorsement of the Roofing  
18 Contractor Registration Act and the rules promulgated  
19 pursuant thereto.

20 C. 1. The Construction Industries Board is authorized to  
21 administer and enforce the residential roofer endorsement provisions  
22 of the Roofing Contractor Registration Act.

23 2. The Construction Industries Board shall have the authority  
24 to administer and enforce the provisions of the residential roofer

1 endorsement provisions of the Roofing Contractor Registration Act,  
2 including the authority to:

3 a. establish the examination and continuing education  
4 requirements and procedures for endorsements of  
5 persons desiring or intending to engage in the  
6 business or trade of a residential roofing contractor  
7 with the advice and input from the Committee of  
8 Roofing Examiners using assistance from a third-party  
9 vendor as necessary and appropriate,

10 b. establish and enforce the minimum standards of  
11 residential roofer endorsements in this state and  
12 rules promulgated pursuant to the residential roofer  
13 endorsement provisions of the Roofing Contractor  
14 Registration Act with the advice and input from the  
15 Committee of Roofing Examiners,

16 c. promulgate, prescribe, amend, and repeal rules  
17 necessary to implement the provisions of the  
18 residential roofer endorsement of the Roofing  
19 Contractor Registration Act with the advice and input  
20 from the Committee of Roofing Examiners,

21 d. issue, renew, suspend, revoke, modify, or deny  
22 endorsements to engage in residential roofing  
23 contractor work pursuant to the Roofing Contractor  
24 Registration Act,

1       e.    conduct investigations for the purpose of inspecting  
2       residential roofer endorsements for compliance with  
3       the residential roofer endorsement provisions of the  
4       Roofing Contractor Registration Act, and of the rules  
5       of the Board promulgated pursuant thereto, into the  
6       qualifications of applicants and allegations of  
7       violations,

8       f.    establish and levy administrative fines against any  
9       person who violates any of the provisions of the  
10      residential roofer endorsement standards of the  
11      Roofing Contractor Registration Act or any rule  
12      promulgated pursuant thereto. For any residential  
13      job, on a first violation, the Board may issue a  
14      warning or levy an administrative fine not to exceed  
15      Five Hundred Dollars (\$500.00); on any second  
16      violation, levy an administrative fine not to exceed  
17      One Thousand Dollars (\$1,000.00); on a third  
18      violation, levy an administrative fine not to exceed  
19      Three Thousand Five Hundred Dollars (\$3,500.00); and  
20      for any subsequent violation, revoke the registration  
21      and residential roofer endorsement,

22      g.    initiate disciplinary proceedings and provide hearings  
23      on any person who violates any of the provisions of  
24      the residential roofer endorsement standards of the

1           Roofing Contractor Registration Act or any rule  
2           promulgated pursuant thereto,

3           h. request prosecution of and initiate injunctive  
4           proceedings against any person who violates any of the  
5           provisions of the residential roofers endorsement in  
6           the Roofing Contractor Registration Act or any rule  
7           promulgated pursuant to the residential roofer  
8           endorsement of the Roofing Contractor Registration  
9           Act, and

10          i. exercise all incidental powers as necessary and proper  
11          to implement and enforce the provisions of the  
12          residential roofer endorsement of the Roofing  
13          Contractor Registration Act and the rules promulgated  
14          pursuant thereto.

15          SECTION 2.        AMENDATORY        59 O.S. 2021, Section 1151.5, is  
16 amended to read as follows:

17          Section 1151.5. A. Applications for registration shall be made  
18 to the Construction Industries Board in writing on forms approved  
19 and provided by the Board and shall be accompanied by the proper  
20 fee.

21          B. An applicant or qualifying party whose registration is  
22 denied, or the person has a conviction, or pled guilty or nolo  
23 contendere to a misdemeanor, or otherwise fails to meet the  
24 requirements of application, may obtain a hearing before the



1 Committee of Roofing Examiners in order to provide information in  
2 support of the application requirements and any other information  
3 showing the applicant's ability and willingness to comply with the  
4 requirements of the Roofing Contractor Registration Act, and to  
5 protect the public health, safety and welfare.

6 C. To obtain a roofing contractor registration under the  
7 Roofing Contractor Registration Act, a qualifying party who is  
8 eighteen (18) years of age or older shall submit, on forms the  
9 registrar prescribes:

- 10 1. An application under oath containing a statement:
  - 11 a. of the qualifying party's experience and
  - 12 qualifications as a roofing contractor, if any,
  - 13 b. that the qualifying party desires the issuance of a
  - 14 roofing contractor registration certificate,
  - 15 c. that the qualifying party has read the Roofing
  - 16 Contractor Registration Act and will comply with the
  - 17 provisions of the Roofing Contractor Registration Act
  - 18 and rules,
  - 19 d. that the qualifying party will comply with state laws
  - 20 and local ordinances relating to standards and
  - 21 permits,
  - 22 e. that the qualifying party has or has not been
  - 23 registered or licensed as a roofing contractor in
  - 24 another state and whether any disciplinary action has

1           been taken against such registration or license and  
2           whether it is currently in good standing, and

3           f.    that the nonresident qualifying party appoints the  
4           Secretary of State as legal service agent for all  
5           lawful process to be served upon the applicant for  
6           work performed in this state or as otherwise provided  
7           in the Roofing Contractor Registration Act;

8           2.   The qualifying party's name, physical address and proof  
9           thereof, business name, telephone number, address and place of  
10          incorporation, if different, information on any other person who  
11          will be authorized to act as the business entity, and the  
12          applicant's ~~phone~~ telephone number, if different;

13          3.   The entity's federal tax ID number, or the employer's or  
14          owner's or qualifying party's ~~social security~~ Social Security  
15          number, and the employer's account number assigned by the Oklahoma  
16          Employment Security Commission. The ~~social security~~ Social Security  
17          number information shall remain with the registrar as confidential  
18          and privileged except for necessary disclosures to state agencies to  
19          verify compliance with requirements with this act, or upon request  
20          by law enforcement; and

21          4.   A copy of the roofing contractor's certificate of liability  
22          insurance shall be filed with the application and shall be not less  
23          than Five Hundred Thousand Dollars (\$500,000.00) for residential  
24          roofing contractor work and shall not be less than One Million

1 Dollars (\$1,000,000.00) for commercial roofing contractor work.  
2 Additionally, the Construction Industries Board must be listed as a  
3 certificate holder. Any insurance company issuing a liability  
4 policy to a roofing contractor pursuant to the provisions of the  
5 Roofing Contractor Registration Act shall be required to notify the  
6 Construction Industries Board in the event such liability policy is  
7 cancelled for any reason or lapses for nonpayment of premiums. All  
8 registrations granted under the Roofing Contractor Registration Act  
9 shall be suspended on the date of the policy cancellation. The  
10 registrar must receive proof of insurance prior to restoring the  
11 registration.

12 In addition, the roofing contractor shall submit proof that the  
13 contractor has secured workers' compensation coverage satisfactory  
14 under the Workers' Compensation Act, or an affidavit of exemption or  
15 self-insurance as authorized pursuant to the Workers' Compensation  
16 Act. If the registrar deems it appropriate or necessary, the  
17 registrar may also require other information to be included on the  
18 application form to assist the registrar in registering the person  
19 as a contractor.

20 D. The qualifying party applying for a commercial roofer  
21 endorsement must provide information on the legal entity, including  
22 but not limited to the articles, organizational agreements or  
23 documents establishing the legal entity, including a list of the  
24 officers, members, managers, partners, or other managing agents of

1 the legal entity. The qualifying party shall also provide a  
2 certificate of good standing or a trade name report from the Office  
3 of the Secretary of State.

4 E. The registrar shall refuse to register any person if the  
5 registrar determines:

6 1. The application contains false, misleading, or incomplete  
7 information;

8 2. The applicant fails to provide a certificate of good  
9 standing or a trade name report from the Office of the Secretary of  
10 State;

11 3. The applicant, qualifying party, or any member of the legal  
12 entity fails or refuses to provide any information requested by the  
13 registrar;

14 4. The applicant fails or refuses to pay the required fees;

15 5. The applicant, qualifying party, or owner or officer or  
16 managing member of the legal entity is ineligible for registration  
17 due to a suspended or revoked registration in this state;

18 6. The nonresident applicant has a revoked or suspended  
19 registration or license required by law for roofing contractors in  
20 another state; or

21 7. The applicant, qualifying party, or legal entity has failed  
22 or refuses to submit any taxes due in this state.

23 F. The registrar shall notify the applicant in writing if the  
24 registrar denies a registration or renewal certificate, and shall

1 provide the applicant an opportunity to respond to or cure any  
2 defect in the written application or renewal for a period of ten  
3 (10) days from the date of the written notification. An applicant  
4 aggrieved by a decision of the registrar denying a registration or  
5 renewal may appeal the decision as provided in the Roofing  
6 Contractor Registration Act, the Construction Industries Board Act,  
7 or the Administrative Procedures Act, or the applicant may reapply  
8 after a ninety-day waiting period, if otherwise eligible under the  
9 provisions of the Roofing Contractor Registration Act. The  
10 application and renewal fees shall not be refundable.

11 G. The registrar shall classify as not in good standing the  
12 registration of any roofing contractor who fails to:

13 1. Maintain liability insurance coverage;

14 2. Maintain workers' compensation coverage satisfactory under  
15 the Workers' Compensation Act, or provide an affidavit of exemption  
16 or self-insurance as authorized pursuant to the Workers'  
17 Compensation Act;

18 3. File, renew, or properly amend any fictitious name  
19 certificate;

20 4. Maintain an active status of a corporation or registration  
21 as a foreign corporation, a limited liability company or  
22 registration as a foreign limited liability company, a limited  
23 liability partnership registration or foreign limited liability  
24 partnership registration, or a limited partnership certificate or

1 limited partnership or foreign limited partnership certificate of  
2 authority, with the Office of the Secretary of State;

3 5. File or renew a trade name registration;

4 6. Maintain or renew a roofing contractor registration as  
5 provided in the Roofing Contractor Registration Act;

6 7. Notify the registrar of a change in name, address, legal  
7 business entity, qualifying party, legal service agent, or  
8 adjudication by a court of competent jurisdiction for any act or  
9 omission specified in subsection A of Section 1151.14 of this title  
10 or a violation of the Roofing Contractor Registration Act;

11 8. Maintain a registration as required by law in another state  
12 while registered in this state as a nonresident roofing contractor;  
13 or

14 9. File and pay all taxes of the qualifying party and legal  
15 entity when due in this state.

16 H. The registrar shall send a written notice to the qualifying  
17 party when his or her registration is not in good standing.

18 I. Any roofing contractor who has been notified by the  
19 registrar that his or her registration is not in good standing shall  
20 cease soliciting or entering new roofing services and projects as of  
21 the date of such notification; however, the roofing contractor shall  
22 be allowed to complete roofing projects where actual physical work  
23 has begun prior to the date of issuance of the notice that his or  
24 her registration is not in good standing. The roofing contractor

1 must disclose the change in standing to any homeowner or other  
2 person who has an interest in any job covered under the Roofing  
3 Contractor Registration Act. Upon notice of a change in standing,  
4 the homeowner shall have the option to cancel the contract. The  
5 roofing contractor will be owed the actual cost incurred for  
6 materials and the market value of labor already incurred on the job.  
7 The roofing contractor must obtain an updated authorization from the  
8 homeowner and other parties of interest if there is an agreement to  
9 continue the job as originally negotiated. If the roofing  
10 contractor fails to correct the deficiency specified in the notice  
11 by evidence satisfactory to the registrar within thirty (30) days of  
12 the date of the notice, or if the roofing contractor solicits or  
13 enters into new roofing services contracts or projects while the  
14 roofing contractor's registration is not in good standing, or while  
15 such registration is suspended or revoked, the roofing contractor  
16 shall be in violation of the provisions of the Roofing Contractor  
17 Registration Act.

18 J. Any registration that remains not in good standing for a  
19 sixty-day period shall be suspended on the sixtieth day from the  
20 date of issuance of the notice to the roofing contractor that his or  
21 her registration is not in good standing. Any registration that  
22 remains not in good standing, and is suspended for such cause, shall  
23 be revoked on the ninetieth day from the date of issuance of the  
24 notice to the roofing contractor that his or her registration is not

1 in good standing. The registrar shall notify the roofing contractor  
2 upon suspension or revocation of his or her registration for failure  
3 to comply in bringing such registration into good standing as  
4 required by law. The roofing contractor may reinstate his or her  
5 registration to good standing by paying the required fees provided  
6 in Section 1151.12 of this title and complying with all other  
7 requirements for issuance of a registration in good standing.

8 K. Any registrant, qualifying party, or roofing company owner  
9 aggrieved by the decision of the registrar to suspend or revoke a  
10 registration pursuant to this section may appeal such decision as  
11 provided in this act or the Administrative Procedures Act.

12 SECTION 3. AMENDATORY 59 O.S. 2021, Section 1151.8, is  
13 amended to read as follows:

14 Section 1151.8. A. At the time of making application for a  
15 roofing contractor registration certificate pursuant to the Roofing  
16 Contractor Registration Act, the applicant shall pay to the  
17 registrar a fee of ~~Seventy-five Dollars (\$75.00)~~ Five Hundred  
18 Dollars (\$500.00) for the ~~annual~~ initial registration certificate.

19 B. All monies collected by the registrar for roofing contractor  
20 registration applications, renewals and other fee assessments shall  
21 be deposited by the registrar and credited to the Roofing Contractor  
22 Registration Revolving Fund and such funds shall be used by the  
23 registrar to implement and administer the provisions of the Roofing  
24 Contractor Registration Act.



1 C. The fee to be submitted with an application for a roofing  
2 contractor registration may be prorated as set by the provisions of  
3 the Roofing Contractor Registration Act or rules. Unless prorated  
4 at the time of initial registration, fees for initial registration  
5 shall be paid in the amount stated in subsection A of this section  
6 and such registration certificates shall expire each year on the  
7 last day of the birth month of the qualifying party. Renewals will  
8 be prorated as provided in Section 1151.3 of this title.

9 D. A renewal fee for a roofing contractor registration shall be  
10 ~~Seventy-five Dollars (\$75.00)~~ Two Hundred Fifty Dollars (\$250.00)  
11 for the annual renewal registration certificate.

12 E. A lapsed or expired roofing contractor registration longer  
13 than sixty (60) days shall result in a Five Hundred Dollars  
14 (\$500.00) reinstatement fee.

15 SECTION 4. NEW LAW A new section of law to be codified  
16 in the Oklahoma Statutes as Section 1151.25a of Title 59, unless  
17 there is created a duplication in numbering, reads as follows:

18 A. Except as otherwise provided in the Roofing Contractor  
19 Registration Act, on and after July 1, 2026, every roofing  
20 contractor, except for those defined in subsection G of this  
21 section, offering to engage in or engaging in performing residential  
22 roofing contractor work in this state shall be required to receive a  
23 residential roofing endorsement. To receive a residential roofing  
24 endorsement the roofing contractor shall be required to take and

1 successfully pass a residential roofing examination approved under  
2 the provisions of this act with a minimum score of seventy percent  
3 (70%), and be in compliance with all other provisions of the act and  
4 rules thereof before acting or being endorsed as a residential  
5 roofing contractor. For applicants who have been registered and in  
6 good standing with the Construction Industries Board before July 1,  
7 2026, there will be a twelve-month grandfathering-in period from  
8 July 1, 2026, to either pass the exam or complete an additional ten  
9 (10) hours of continuing education credits to be granted a  
10 residential roofer endorsement.

11 B. Examinations for a residential roofer endorsement shall be  
12 uniform and practical in nature and sufficiently strict to test the  
13 qualifications and fitness of the applicants for endorsement.  
14 Examinations shall be in whole or in part in writing. Examinations  
15 shall be offered at least monthly; dates, times, and locations are  
16 to be determined by the registrar or third-party vendor with  
17 approval of the registrar.

18 C. Any applicant initially failing to pass the examination  
19 shall not be permitted to take another examination for a period of  
20 thirty (30) days. Any applicant subsequently failing to pass the  
21 examination shall not be permitted to take another examination for a  
22 period of ninety (90) days. However, in a declared state of  
23 emergency, the examination shall be available as often as possible  
24 as determined by the registrar.

1 D. No residential roofer endorsement shall be renewed unless  
2 the qualifying party has completed the required hours of continuing  
3 education, as determined and approved by the Committee of Roofing  
4 Examiners and the Construction Industries Board.

5 E. For all new applicants not registered and in good standing  
6 with the Construction Industries Board prior to July 1, 2026, the  
7 Construction Industries Board will issue a residential roofer  
8 endorsement to qualifying applicants no sooner than thirty (30) days  
9 from the date of successful completion of the exam. New applicants  
10 shall not be allowed to sell, offer, bid, inspect or perform any  
11 residential roofing contractor work in this state until a  
12 residential roofer endorsement is issued.

13 F. For all applicants registered and in good standing with the  
14 Construction Industries Board prior to July 1, 2026:

15 1. The residential roofer endorsement shall be issued  
16 immediately upon compliance with the provisions of this section; and

17 2. Shall be allowed to continue residential roofing contractor  
18 work at all times during the residential roofer endorsement  
19 application process.

20 G. The residential roofing endorsement shall not apply to  
21 roofing labor contractors who meet the following requirements:

22 1. The roofing labor contractor only provides roofing  
23 construction labor services;

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2. The roofing labor contractor is working directly for a registered roofing contractor that possesses a residential roofing endorsement; and

3. The roofing labor contractor is not providing any materials.

SECTION 5. This act shall become effective July 1, 2026.

60-1-13020      TKR      02/28/25